

Houston Community Association
October 7, 2020

President Phil Cozad called the meeting to order at 7:03 PM. There were four trustees and two members in attendance. Patty had to leave at 7:30 PM to attend a mandatory meeting at the place where she works.

Secretary's report—The September minutes were shared with everyone. Brian made a motion to approve the minutes and Christine second. Motion passed.

Treasurer's report—Patty read her report. Patty states there is \$6069.18 in the checking account, \$23,290.05 in the savings account and \$15,293.35 in the scholarship savings account. Bills to be paid: Century Link and Wi-Fi \$109.98, DP&L inside lights \$173.06 and outside lights \$40.00, Rumpke Trash \$0, we have a credit of \$33.98. Our trash will now be picked up once a month instead of weekly. We will increase pick up in December due to more rentals. Phil Cozad will be paid \$293 for mowing 5 times, for janitor duties, and for extra time for cleaning, and Brian Helman \$86 for rentals. Brian made a motion to accept Patty's report, pay all bills and return deposits and Christine second. Motion passed.

Janitor report—Phil states everything has been going well. Phil will be making purchases of hand soap, paper towels, and toilet paper before the next meeting. Brian made a motion to accept Phil's report and Christine second. Motion passed.

Rentals—Brian states all the rentals in September were fine. October rentals are on the 4th, 17th and 23rd and 24th. Christine made a motion to accept Brian's report, pay all bills and return deposits and Brian second. Motion passed.

Old Business

Pizza fundraiser—This fundraiser began on October 2nd. We had a very good turn-out. We ran out of crusts. We also received donations totaling \$70. Phil stated our profit was \$339. Volunteers will be needed for November 6th. Contact Phil if you would like to volunteer.

Trick or Treat—This will be held October 29th from 6 to 8 PM. Houston Fire Department will pass out candy once again.

Trustee Suspensions—Tim Jung and Jessica Schlater were each mailed a letter from Phil stating that due to their failure to attend two meetings in a row, failure to help at the fair or at any of the cookouts they were being suspended from the trustee positions. They had one free rental coming which they will forfeit. They can still be members but they need to pay their yearly membership fee of \$10. The letters were also sent to Brian Helman and Tana Ingle for the records. Brian made a motion to suspend Tim and Jessica and Christine second. Motion passed.

New Business

Freezer—The new freezer in the kitchen is not cooling. Phil will call a repairman soon because the freezer will be needed for a wedding at the end of the month.

Turkey/Ham Dinner—Amendment to the dinner minutes. Trustees decided to have the dinner be a drive-thru only dinner. Angela Cozad and Jan Wolfe will chair the event. More details to follow at next meeting.

The date is November 8th. We have a rental on November 7th. We need to find out what time the renters need in the building so we know if we can get in the building to beginning prep work for the dinner. We need a chairperson. Patty will help but she will be leaving for Florida October 25th and returning November 6th. Phil can do the shopping for supplies. Patty gave him a list of needed items. We will try to have a planning meeting before Patty leaves. Jean will once again get pie donations. Getting some high school kids to volunteer their time would really help especially with the drinks and carrying trays to the tables. Trustees and members will need to serve the public due to Covid 19 guidelines. Tana will mail the letters to local churches.

Donation—Osgood Bank gave is a \$500 donation. They were supporting local businesses and clubs that have lost revenue due to Covid 19. Osgood Bank usually sends some of their employees to work a shift or two at the fair but could not do that this year due to the virus.

Houston High School Sports Program—We were asked to purchase a \$25 ad in the limited program this year. We need to send the money in before November 13th. Christine made a motion to send this money for the program and Brian second. Motion passed.

At 8:15 P.M. Brian made a motion to adjourn the meeting and Christine second. Meeting adjourned.

Trustees attending this meeting were Patty Cotterman, Phil Cozad, Brian and Chris Helman. Members attending were Shari Wolfe, Jean Walker and Tana Ingle.

The next meeting will be November 4, 2020 at 7 P.M. at the association building.

Respectfully submitted by,

Tana Ingle, secretary