

Houston Community Association
January 6, 2021

President Phil Cozad called the meeting to order at 7:00 P.M. There four trustees and one member in attendance.

Secretary's report—The December minutes were emailed to everyone previously. There were no additions or corrections to be made. Brian made a motion to accept the minutes as read. Chris second. Motion passed.

Treasurer's report—Patty reports there is \$6,425.71 in the checking account, \$23,290.61 in the savings account and \$18,340.16 in the scholarship account. The following bills need paid DP & L \$173.67, DP & L \$39.20 for outside lighting, Century Link \$125.24, Brian \$60.00 for rental agent duties, Phil \$82.50 for janitor duties, Buscher Heating and Refrigeration \$355 for cleaning and replacing a capacitor, \$63.57 Chris Helman for the basket and items in the basket for Houston High's Homecoming door prize, and \$56.00 to the post office for our mail box. Phil stated that there are website fees that will need paid soon. The domain name is due by the 23rd. The cost is \$20 per year. The Website fee is also due the 23rd at the cost of \$131 per year. Phil stated that we can pay for 3 years and save \$60. Chris made a motion to pay the 3 year fee and Brian second. Motion passed.

Rentals—Brian stated December 5th rental was moved to December 4, 2021, December 6th was moved to December 5, 2021, and December 12th the toilet seat was broken in the men's bathroom. The renters will only receive \$40 of their deposit back. The rest of the December rentals were on December 13th which was moved to December 12, 2021, and December 19th was moved to December 19th was moved to December 18, 2021. The rental on December 19th had one broken table (small crack on edge of table that is sharp). Brian made a motion to charge the renter \$37.50 and Chris second the motion. The rental scheduled for December 20th cancelled and will receive their full deposit back. December 24th rental had cleaning issues/sweeping. There is a \$10 fee for Phil to clean. \$65 will be applied to next year's rental. December 25th was cancelled, December 26th will be moved to the summer time, and December 27th cancelled. The 25th and 27th will have their full deposits returned to them. Brian reports he has a rental for December 11, 2021 with all fees paid in full. Brian has more rentals coming up as well. Brian made a motion for all bills and deposits to be paid and Chris second. Motion passed.

Janitor report—Phil states he will be purchasing a new toilet seat, and light bulbs.

Old Business

Trustee Criteria Improvement—Phil has no new information on this. He will work on it after the February meeting.

Spring Craft Show—The date set for this is March 6th. Phil will chair the event. Booth amounts and a 50/50 raffle will provide additional revenue for the center. Contracts and vendor information was issued in December.

501-C-3 discussion—Phil spoke with Dale Deloye (CPA) about how to proceed with the process and requirements. Dale said we would need legal advice to update the by-laws before proceeding. This could cost \$3,000 plus \$500 to file it. With the 501-C-4 status we currently have we don't pay any taxes. Dale is checking with the state and county to find out for sure if we could save \$2,000 in real estate savings. If we have the 501-C-3 we would need temporary food permits for each food event we have. Phil will provide further updates when available.

New Business

Annual Dinner—The date is February 3 2021. Due to the Covid virus we will not be able to have the regular Annual Dinner with the public. We will still hold a monthly meeting and elect trustees if we have any one that would like to be one. Tana will put as much information on a post card and mail to all members and put a blurb in the Sidney newspaper. It will also be put on Facebook.

Community Blood Drives—Bruce and Deanna received a thank you from them. In 2021 Community Blood Center will be using our building more often. If the Covid virus requirements are lifted in 2021 we will hopefully be able to have sandwiches and homemade cookies again. The first donation date will be March 8th.

At 8:05 P.M. Chris made a motion to adjourn the meeting and Patty second. Meeting adjourned.

Trustees attending this meeting were Patty Cotterman, Phil Cozad, Christine and Brian Helman. Member attending was Tana Ingle.

The next meeting will be February 3, 2021 (Annual Meeting without the public and covered dish dinner)

Respectfully submitted by

Tana Ingle, Secretary