

Houston Community Association
September 2, 2020

President Phil Cozad called the meeting to order at 7:45 PM. There were four trustees and two members in attendance.

Secretary's report—The August minutes have not been approved so they were not available. They will be approved at the October meeting. Phil took some notes for this meeting. Tana will have them ready for the October meeting.

Treasurer's report—Patty read her report. Patty states there is \$5345.11 in the checking account, \$23,289.86 in the savings account and \$15,293.23 in the scholarship savings account. The CD was closed. Bills to be paid: Century Link and Wi-Fi \$128.76, DP&L inside lights \$179.37 and outside lights \$40.00, Phil Cozad \$242 for mowing, for janitor duties, and for extra time for cleaning, and Brian Helman \$90 for rentals. We placed an ad in the Penny Saver for the September 3rd cook out. The cost was \$68. Patty will follow up with Mr. DeLoye to get the 501-C3 to be completed. Christine made a motion to accept Patty's report, pay all bills and return deposits and Brian second. Motion passed.

Janitor report—Phil states everything has been going well. There were no problems with rentals except on the 30th so Phil will be paid for one hour of extra cleaning. Phil also made purchases of hand soap, paper towels, toilet paper, filters and miscellaneous purchases. Christine made a motion to accept Phil's report and Brian second. Motion passed.

Rentals—Brian states all the rentals in August were fine except the one on the 29th. They forgot to set the thermostat back to the setting we request. They will be charged \$25 as it states on the contract that they sign. September rentals are on the 9th and the 26th. There will also be an emergency blood drive on the 3rd. Deanna will be the chair person. Christine made a motion to accept Patty's report, pay all bills and return deposits and Brian second. Motion passed.

Old Business

Cookout Fundraisers—The August cookout had a profit of \$256. The final cookout fundraiser will be held on September 3rd. Phil has volunteers to help and everything is ready to go. He will have hamburgers/cheeseburgers, shredded chicken and beef and noodles, mashed potatoes, and green beans.

Trustees will continue to discuss outdoor locks for the building.

New Business

Pizza fundraiser—This fundraiser begins on October 2nd. Phil will take care of getting the temporary food permits for the six pizza nights. Volunteers will be needed. Contact Phil if you would like to volunteer.

Blood Drive—Community Blood would like to have an emergency drive in our building. Deanna Walker will be the chair person for this event. Christine made a motion to have this emergency blood drive in our building and Brian second. Motion passed.

Beggar's Night—The date will be October 29th. Two options for times were discussed. Option one is 5:30 to 8 P.M. or Option two is 6 to 8 P.M. Phil will talk to the fire department to ask what they prefer and then bring it back to the October meeting. Brian made a motion to decide what time to use for Beggar's Night at the next meeting and Christine second. Motion passed.

The Houston Church will be notified of the date and time for Beggar's Night.

Miscellaneous--Trustees discussed charging the Scholarship Pizza Nights a monthly fee to cover the fixed building costs. Motion – Charge \$100/night with a max of 50% profit not to exceed \$600 for the 6 nights. 1st-Chris, 2nd-Brian. Approved – All.

Trustees discussed the absence of Tim and Jessica for the past three meetings and no involvement in the fair cleanup, working at the fair or helping at the cookout events. Trustees also discussed that there needs to be a set of criteria for a Trustee other than stating a member in good standing, etc. Brian made a motion made for Phil to start processing Articles for Suspension as stated in Article #7 of the Regulations and Patty second. Motion passed.

At 8:42 P.M. Brian made a motion to adjourn the meeting and Patty second. Meeting adjourned.

Trustees attending this meeting were Patty Cotterman, Phil Cozad, Brian and Chris Helman. Members attending were Shari Wolfe, and Jean Walker.

The next meeting will be October 7, 2020 at 7 P.M. at the association building.

Respectfully submitted by,

Tana Ingle, secretary