

Houston Community Association
August 5, 2020

President Phil Cozad called the meeting to order at 7:00 PM. There were four trustees and three members in attendance.

Secretary's report—The July minutes were given to everyone for their review. There were no additions or corrections made. Brian made a motion to accept the secretary's report and Patty second. Corrections to these minutes were made by Phil and they are printed in red below.

Treasurer's report—Patty read her report. Patty states there is \$11,686.81 in the checking account, \$9,210.11 in the savings account and \$5,213.53 in the scholarship savings account. There is \$20,150.41 in the CD at Chase Bank. Bills to be paid: Century Link and Wi-Fi \$130.99, DP&L inside lights \$161.91 and outside lights \$40.60, Phil Cozad \$152 for mowing, \$30 for spraying, \$75 for janitor duties, \$15 for extra time spent cleaning, and Brian Helman \$121.33 for rentals. It was agreed to reimburse Phil \$625 for managing the fair food booth for 5 days which included traveling around the area to purchase supplies for the fair, cleaning the food booth, bringing supplies in and setting the booth up so it was ready to go when the fair started. **Brian made a motion that going forward to reimburse the person managing the food booth \$100 per each day of the fair. Christine second this motion.** Christine stated the CD expires next week. To extend it we will only get .1% at Chase, .2% at US Bank or 1% at Minster Bank. After discussing trustees decided to cash/close this one out and get \$20,150.41 in return. This money will be divided and deposited back into the Scholarship savings and the regular savings account. Christine made the motion to close the CD and Brian second. Patty will take care of this the first of next week. Patty stated we are still waiting on Mr. DeLoye to get the 501-C3 to be completed. Christine made a motion to accept Patty's report, pay all bills and return deposits and Brian second.

Janitor report—Phil states everything has been going well. He states the threshold at the kitchen door and the handicapped door need some repair or to be replaced. We could also use some new floor mats, 1 or 2. The ones we have are starting to curl on the edges and this could cause a person to trip. Christine made a motion to accept Phil's report and Brian second.

Rentals—Brian reports in July rentals have gone well. August rentals are on the 8rd, 15th, 16th, and 30th. Brian will follow up with Jill York for the rental she wanted on the 30th because she has not returned the signed contract yet. Christine made a motion to accept Brian's report and Patty second.

Old Business

Fair—Phil stated we may not have to pay the fair board this year for having out booth open. He will call them again to be sure. The approximate profit this year for five 12 hour days may be \$3,000. Phil would like thank you cards sent to Mc Donald's, Culvers and C&C Propane. Tana will take care of this.

Cookout Fundraisers—Here are the profits from June (\$754.79) and July (\$276.78). The expenses for August should be small as we have supplies left from July and the fair. The next cookout will be held August 6th. Phil has 7 volunteers for this. On September 3rd we will be serving beef and noodles, mashed potatoes and green beans along with hamburger/cheese, sausage, and shredded chicken. **September will be the last cookout event for the year.** Brian made a motion to proceed with the cookout on September 3rd and Christine second.

Pizza fundraiser—These start the first Friday of October. More on this later.

Rumpke Trash— Although, Patty called Rumpke in June, they have not picked up our trash since the end of March. Phil called Rumpke to reinstate pick up for every other week. The current cost for every other week pickup is \$61.45 a month. Phil also discussed possibly moving the pickup to monthly and then having additional pickups for June & December during the busy times. This should save us money. Phil also stated that we are able to apply for a tax exemption. Phil will call Rumpke to determine the best option.

Locks on doors—These were discussed. Phil thinks someone is still getting in the building. He can't find anything damaged or missing. He thinks someone comes in after he has cleaned. A couple of times he has come back two hours after cleaning and checking to make sure all the doors are locked, only to find one of the doors unlocked. Patty and Christine feel that we need the same key for all doors. Right now none of the trustees have a key to the **front or side door**. Phil has them at his house. **Several items were discussed such as having the same key for all doors or, buying new locks, etc., it was also suggested we may want to have a keypad for the kitchen door instead of a key.** It was discussed and tabled until the September meeting.

At 8:20 P.M. Brian made a motion to adjourn the meeting and Christine second. Meeting adjourned.

Trustees attending this meeting were Patty Cotterman, Phil Cozad, Brian and Chris Helman. Members attending were Shari Wolfe, Jean Walker, and Tana Ingle.

The next meeting will be September 2, 2020 at 7 P.M. at the association building.

Respectfully submitted by,

Tana Ingle, secretary