

Houston Community Association
June 3, 2020

There were five trustees and one member in attendance.

Secretary's report— The minutes from the May 6th meeting were read. There were two corrections made by Tim and Phil and noted in red below. **Tim reports that the DP & L bill for May could have been an estimate for April's bill.** There were no other additions or corrections made so Brian made a motion to accept the report and Chris second the motion.

Treasurer's report—Patty was unable to attend this meeting so Phil read her report. Copies were given to everyone in attendance. Patty states there is \$5,786.25 in the checking account, \$13,209.92 in the savings account, \$5,213.44 in the scholarship account and \$20,097.81 in our 6 month CD. Patty reported the following bills need to be paid for June: \$36.41 to DP & L for the outside pole lights, \$124.54 to Century Link, \$675 to Dale DeLoy for filing for our 501 (C).3 and paying our taxes, \$2348 for one year's insurance to Barker Insurance, \$76 to Tana for purchasing the band calendar with all of our meeting dates and fundraiser's on it, Phil for mowing \$190, \$75 for weed spraying, \$230 for paying for refrigerator repair, and \$75 to Phil for janitor. Jessica made a motion to accept the report and to pay bills and rental deposits for May. Tim second the motion.

Janitor report—Phil reports the two door refrigerator needed a new thermostat at a cost of \$230. Phil also replaced the furnace filters and put some new mulch down in the flower beds. Phil has spaced the tables to meet social distancing guidelines, with no dance floor. He only removed one table and eight chairs for the social distancing. Phil or whoever takes the janitor's position will be responsible for disinfecting the building before the next rental. Signs will be posted with this information so everyone knows the rules.

Rentals—Brian and Chris Helman report that the rentals for May were either cancelled or the dates were changed. Rentals for May 24th and 31st each need to have their rental and deposit money returned to them in the amount of \$175 each. The June rentals are on the 6th, 7th, 13th, 14th, 19th, 20, 21st, 23th, 27th (maybe), and 28th. **The Rental Agent will be disinfecting the building after each rental by spraying the surfaces that are commonly touched with a disinfectant solution and let it air dry. Phil is still looking for a Rental Agent. The Janitor's position is okay at this time.** Jessica made a motion to accept the Helman's report and Tim second.

Old Business

Pizza Friday Nights—Phil still has crusts, pepperoni, cheese and breadsticks left to sell if anyone would like some, if not he will keep them frozen until October.

Website—Shari would like for all the trustees to review the website and provide ideas/suggestions to Shari for any additions or corrections she can make. It would be helpful if she put the rental calendar with postings of rentals on the calendar. A potential renter could go to the rental calendar to check and see if there is a rental on the date they wanted to rent. They could then choose another date before they contact the Helman's.

Scholarships—Due to the fact that no scholarship applications were received it appears there were no students qualified to apply.

Rental Rates—It was decided to raise the rental rates by \$25 with deposits staying the same. The rate for renting just the kitchen will increase by \$10 with no deposit. This takes effect July 1, 2020. If a rental was already on the calendar it will not be increased.

New Business

Shelby County Fair—The main fair has been cancelled due to the virus. The Junior Fair may be held if the kids can raise the money to pay for everything they need. This would be for 4-H projects, and FFA projects. We need more information about the dates and hours the fair would be open before making a decision of the hours of our operation of the food booth. We would have a limited menu.

Fundraisers—Trustees discussed having fundraisers to help cover the income we won't have if we don't open the food booth at the fairgrounds. Chicken and pork dinners were discussed. Trustees also discussed having a fundraiser that we could have this month. Hamburgers, hot dogs, and sausage sandwiches were discussed. We could cook them on grills near the back door and serve them with applesauce and a bag of chips and put it all in a brown paper bag. We could charge \$5.00 for each bag. The hot dogs would be 2 per bag. Cans or bottles of water would be \$1 each. The time will be from 5 to 8 PM. or until sold out and the date will be Thursday, June 18th. Phil will call the health department to ask if we could get a temporary food permit for this fundraiser. Supplies will be purchased as soon as Phil finds out about the permit. Brian made a motion to hold this fundraiser if we can get the permit. Tim second the motion. Tim has a place in Indiana that he will check the price of chicken in case we have another fundraiser.

Chairs—Some of our chairs at the food booth were rented out by someone without discussing with the trustees. Phil stated we need to establish a protocol for using our chairs. This will be discussed at the July meeting. **I called Phil about loaning those chairs out to Trisha Curl and he said he would get back to me about it. He didn't get back to me so I allowed her to borrow them. It was not done without talking to him first. I also told him he should have gotten back to me.**

At 8:30 P.M Jessica made a motion to adjourn the meeting and Chris second.

Trustees attending this meeting were Phil Cozad, Brian Helman, Chris Helman, Jessica Schlater, and Tim Jung. Member in attendance were Tana Ingle.

Respectfully submitted by,

Tana Ingle, Secretary