

Houston Community Association
April 1, 2020

President Phil Cozad called the meeting to order at 7:16 P.M. Phil posted a note on the Community Building door that due to the Coronavirus this meeting was held on line in each person's home. There were four trustees and two members on line in their homes.

Secretary's report—The March meeting minutes were previously emailed to the trustees. Chris made a motion to accept the minutes with no additions or corrections. Patty second the motion. Motion passed.

Treasurer's report—Patty emailed her balanced sheet to everyone and then went over it with trustees and members. The ending balance in the checking account is \$8382.29, \$13,209.17 in the saving account and \$5,213.36 in the scholarship account. The profit from the Noodle Dinner held in March was \$1,052.63. This figure includes the desserts and pop sold. It also includes the 50/50 money. The 50/50 was won by Ms. Benning. The bills that need paid are DP&L \$291.02 for inside lighting, \$36.41 for outside lighting, Century Link \$124.91 (phone and internet), Trisha for 1 rental \$15 on March 3rd and \$15 for cleaning the building on March 4th, and to Phil \$137.38 for cleaning and purchasing supplies for the building. Patty stated the Classic Festival used the kitchen area for the recent chicken dinner fundraiser. Why do they have to pay \$125 when they only use the kitchen which should be \$25? Chris said the \$125 was fine because they were almost all day. Phil asked Patty if the taxes were in process. She stated yes they were. Governor DeWine extended the tax filing date. Phil asked Patty what the status is of the 501-C3 form. Patty said it should be ready to go in June. Brian made a motion to accept the report and to pay all bills. Chris second the motion. Motion passed. Patty will pay all bills.

Janitor's report—Phil stated the supplies he purchased were large trash bag liners, C-fold paper towels, a couple of mop heads and 8 stove top burner pans. We still have one burner that doesn't work. Phil will get that repaired soon. Phil was paid \$30 for cleaning the hall.

Rental agent— Due to the Coronavirus most of the March rentals needed to be cancelled. Phil, Patty, Brian and Chris went over the paperwork of the rentals to make sure every received the correct rental and deposit money they should. There were three rentals cancelled in March. Brian made a motion to return the rental and deposits for these three cancellations. Chris second. Motion passed. April rentals were gone over next. So far there are three cancellations, one postponed until 2021 (keep the contract and money for this one to put on the rental in 2021), and three people that need to be called to find out if they want to cancel or postpone. Monday, April 6th is the last day Governor De Wine mandated for everyone to remain homebound so the virus hopefully would not be spread further. Brian and Chris will wait until after the 6th to call these three potential renters. If the governor mandates an extension to the mandate then these rentals will not be able to take place. Brian made a motion to return three April deposits and rental agreements. Chris second the motion. Motion passed.

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Old Business

Noodle Dinner—Brian stated he thought the dinner went smoothly. The profit was \$1,052.53. This figure includes the desserts, pop and 50/50 tickets sold.

Pizza—Phil has crusts, breadsticks, pepperoni and cheese leftover in the freezer if anyone would like to purchase any of these items. Get with Phil so he can let you know what these items cost. Phil also stated he might need a chair person for the next session of pizza Friday nights. This would be from October 2020 through March 2021. If anyone is interested they can talk to Phil.

Website—Shari Wolfe was attending this online meeting too. She stated the website is ready to go. She still has a few things to put on it but most of it is ready. She would like the March meeting minutes and the April meeting minutes when they are approved. She also needs to list of trustees with their home and cell numbers plus their email addresses. Tana will send this to her soon.

New Business

Scholarship application—Phil asked everyone if they want the application to say anything about either the family or the applicant being a member of the Community Association in order to apply for the scholarship. Everyone was in agreement that no one needs to be a member to apply for the scholarship. Phil will modify the application. The application process has been extended to May 6th due to school being shut down until May 1st. Brian asked if this is enough time for the school to get the winner (s) announced for graduation. Phil will talk to guidance counselor Stephanie Merikle about the deadline date.

At 8:49 P.M. Chris made a motion to adjourn the meeting. Patty second. Meeting adjourned.

Trustees in attendance were Patty Cotterman, Phil Cozad, Chris and Brian Helman. The members in attendance were Shari Wolfe and Tana Ingle.

Respectfully submitted by

Tana Ingle, secretary